

# State Tournament Guidelines

## Time Line:

- \* Two years prior, present your bid to the State Association at the Fall meeting.
- \* One year prior to the event, have shirts prepared for sale to promote your tournament site. They have been sold at the previous State tournament the final afternoon with permission of the hosting club.
- \* Six to 9 months prior, hold club meeting to determine committee chairpersons for the following items:

Food / Refreshments

PA System

Booklets (check page 3)

Scorekeepers

Judgers

Statistician(s), Name cards, Round Robin cards, Results charts

Shirts

Computer(s)

Court Setup & Maintenance

Check-in

Awards Presentations

Entry forms & Flyer

Trophies

- \* Three months prior, publish the State Tournament entry form and a list of Motels & Campgrounds, in the WHNL and post on the WHPA website.

## Determine an entry fee

Entry fee **MUST** include the following:

\$3.00 per adult, for the hosting club(s). (Bylaw - Article VII, sec. 4)

\$1.00 per game, per entry, for scorekeeping. (Bylaw – Article VII, sec. 3)

\$.50 per adult pitcher, goes to the WHPA Sec/Treasurer. (Bylaw – Article IX, sec. 1c)

Trophy costs. (Bylaw - Article V, sec. 3&4) (Junior & Cadet trophies / awards are sponsored by the WHPA)

Postage for sending out tournament schedule. **Use Email & WHPA website!**

### **Hall of Fame and WHPA Awards Ceremony**

The Host shall reserve a time for the Hall of Fame award(s) and other WHPA awards to **preceed** the Champion classes. The WHPA president shall be consulted regarding the time of day and length of anticipated awards ceremony.

### **Tournament Schedule (Class pitching times and days of competition)**

In consulting with the WHPA executive board, the host tournament director shall assign class pitching times with prime times assigned to all championship classes. (Bylaw – Article V, sec.2)

### **Publicity**

It is expected that the host shall duly publicize the State Tournament in their area.

### **Tournament Results**

Publication of the entry forms and results to be sent to the WHNL Editor & WHPA Webmaster.

**Send Results to the WHPA Sec/Treasurer, in a timely manner, along with \$.50 per adult pitcher. (Bylaw – Article X, sec 1d) (Results to be sent in the proper form)**

## **Booklet**

The booklet traditionally includes past champions, pitching schedule, Hall of Fame inductees information and pictures, Hall of Fame members, a Welcome, WHPA officers page, pictures of defending champions. Past booklets have also had court etiquette, pitching tips and a Friends of Horseshoes list. These extra pages can be determined by the hosting club(s).

Feel free at any time to contact your WHPA officers or past state tournament host for help. They can provide you with many helpful tips, hints and suggestions. Often times “traditional” pages in the booklet can be updated and utilized, saving hours of processing and set up time.

The sale of Ads in the booklet will help greatly in deferring the cost of publication.